

MEETING: **Board of Trustees**

DATE: **March 22, 2016**

TIME: **6:00 pm**

LOCATION: **Room # A**

Board Members:

- Patrick Drouhard, Chair
- Carolyn Beal, Secretary
- Paul Hinkle
- D. Vincent Trago, MD
- Brent Winand
- Brad Wood

Other Attendees

- CJ Miller, President & CEO
- Jonathan Kelly, VP Finance
- Lorelei Heineman, VP Patient Care Services
- Thomas Freundlich, MD, Medical Staff President
- Cheryl Herbert, Sr. VP Regional Operations, OhioHealth
- Sandie Fisher, Executive Secretary
- Carol Vail, Nursing Administration & Acute Care Director
- Dennis Leader, Commissioner/Financial Advisor

Absent:

- Patricia Anthony

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
	<i>Call to Order</i>	Mr. Drouhard	<p>The meeting was called to order at 4:15 p.m.</p> <p>Dr. Trago was welcomed to his first Board meeting as a Trustee.</p> <p>Mr. Drouhard announced Ms. Beal has been reappointed to the Board. He noted there is one opening yet to fill. He and Mr. Hinkle will be interviewing two candidates that have expressed interest to the Commissioners.</p>	

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
	<i>Approval of Minutes</i>	Mr. Drouhard	A motion was made by Mr. Hinkle and seconded by Mr. Winand to approve the minutes as written. The motion was approved unanimously.	
	<i>Consent Agenda</i>		A motion was made by Ms. Beal and seconded by Mr. Wood to approve the Consent Agenda as presented. The motion was approved unanimously.	
		Mr. Kelly	<u>Financial Reports</u> - Mr. Kelly reported on the combined February financials. The month of February net income was favorable to budget by \$82,000. Net income year-to-date, is unfavorable to budget by \$22,000. Total month-to-date over prior year improved by \$496,000. Total income is \$700,000 over prior year Volumes were down in most areas with exceptions for Urgent Care – 20% favorable to budget and Radiology by 4.1%.	
		Dr. Freundlich	<u>Medical Staff Report</u> - As there was no meeting in March, there was no report.	
		Ms. Heineman	<u>Administrative Report</u> - Ms. Heineman reviewed the report.	

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	<i>Patient Accounting and Registration Management Follow-up</i>	Mr. Kelly	<p><u>Patient Accounting and Registration Management Follow-up</u> - Mr. Kelly reported he is in the process of revising job descriptions for the manager and Patient Accounts Lead.</p> <p>He indicated the new lead and manager positions would be at or under budget. He will report any progress at next month's meeting.</p>	Mr. Kelly
	<i>Hospitalist</i>	Mr. Miller	<p>Mr. Miller added recommendations for staff recruiting and retention will be on the agenda for next month's meeting as data is still being analyzed and a plan is being developed.</p> <p>Mr. Miller shared MCH has received proposals from the three hospitalist companies the RFP was sent to. The proposals will be analyzed and the physicians will be invited to do a site visit for an informal interview.</p> <p>The current agreement with TeamHealth runs until the end of July. He also noted Dr. Obaid has resigned from TeamHealth but will stay through any transition.</p> <p>The current timeline is May to present the summary and final recommendations to the Board.</p>	Mr. Miller
	<i>Nomination Committee Report and Election of Officers</i>	Mr. Drouhard	<p>Ms. Beal reported she and Mr. Hinkle had met and they nominate Mr. Drouhard remain as Chair, Mr. Winand for Vice Chair and Ms. Beal remain as secretary. No other nominations were made.</p> <p>Mr. Wood made a motion, seconded by Mr. Hinkle to accept the nominations as presented.</p>	

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			<p>The motion was approved unanimously.</p> <p><u>Finance Committee</u> - Mr. Drouhard stated two Trustees are needed to sit on the Finance Committee. After discussion, Mr. Winand and Dr. Trago will fill those positions. This committee meets monthly at 8 a.m. the Wednesday before the Board meeting.</p> <p>Performance Improvement Committee – A Trustee is needed to join Ms. Anthony on the Performance Improvement Committee that meets quarterly at noon on the same day as the monthly board meeting. Ms. Beal agreed to join this committee.</p>	
	OhioHealth	Ms. Herbert	Ms. Herbert had no report but offered to entertain any questions anyone might have.	
	<i>Recess for Executive Session as Defined by Ohio Revised Code Section 121.22(G)(7) Trade Secrets</i>	Mr. Drouhard	<p>A motion was made by Mr. Winand and seconded by Ms. Beal to recess for Executive Session at 5:03 p.m.</p> <p>The motion was unanimously approved by roll call vote.</p> <p>Non-Trustees other than Mr. Leader were excused.</p>	

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	<i>Return to Regular Session</i>	Mr. Drouhard	A motion was made at 5:30 p.m. by Mr. Winand and seconded by Mr. Hinkle to return to Regular Session.	
	<i>Discussion of Executive Session Topic (if any)</i>	Mr. Drouhard	None.	
	<i>Action of Executive Session Discussion</i>	Mr. Drouhard	None.	
			Being no further business, the meeting was adjourned at 5:31	

Minutes submitted by:

Approved by:

Carolyn Beal, Secretary



Patrick Drouhard, Chair

