

**MINUTES**

MEETING: **Board of Trustees**  
 DATE: **January 26, 2021**  
 TIME: **6:00 p.m.**  
 LOCATION: **Zoom - Virtual**

- Brent Winand, Chair
- Brenda Harden, Secretary
- Carolyn Beal
- Richard Benson
- Earl Desmond
- Joe Dreyer
- Dennis Leader
- Dan Rogers
- Tim Abraham, Guest
- Jon Christensen, Attorney
- Dr. Grant Galbraith, MD, Medical Staff President
- Le-Ann Harris, VP Patient Care Services
- Cheryl Herbert, Sr. VP Regional Operations, OhioHealth
- Julie Leonhard, Guest
- Joe Lyren, VP of Finance, OhioHealth
- Bill Mattes, Attorney
- Conni McChesney, Controller
- Eddie Lou Meimer, Guest
- CJ Miller, President & CEO
- Michael Patterson, Director of Operations
- Jennifer Voltz, Executive Assistant
- Andy Ware, Guest
- Andrew Wick, Guest

*\*additional unidentified callers*

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
6:00 p.m.	<b>Call to Order</b>	Mr. Winand	<p>Mr. Winand called the meeting to order at 6:00 p.m.</p> <p>Due to technical difficulties, Mr. Benson and Mr. Desmond were not present for the call to order and roll call. Mr. Benson joined by phone and Mr. Desmond joined by video after the roll call. Both Mr. Benson and Mr. Desmond were present and participated in all motions and voting.</p>	



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	<b>Roll Call</b>	Mr. Winand	<p>Mr. Winand called the roll.</p> <p>Ms. Beal – present            Mr. Benson – no response due to technology issues            Mr. Desmond – no response due to technology issues            Mr. Dreyer – present            Ms. Harden – present            Mr. Leader – present            Mr. Rogers – absent            Mr. Winand - -present</p>	
	<b>Approval of Minutes</b>	Mr. Winand	<p>A motion was made by Ms. Beal and seconded by Ms. Harden to approve the minutes of the following meetings:</p> <ol style="list-style-type: none"> <li>1). Regular Board of Trustees, November 24, 2020</li> <li>2). Special Board of Trustees, December 9, 2020</li> <li>3). Special Board of Trustees, December 29, 2020</li> <li>4). Special Board of Trustees, December 30, 2020</li> <li>5). Ethics Advisory Committee Meeting, December 20, 2020</li> </ol> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond – yes            Mr. Dreyer – yes            Ms. Harden – yes            Mr. Leader – yes            Mr. Rogers – absent            Mr. Winand – yes</p>	
	<b>Financial Report</b>	Ms. McChesney	<p>Ms. McChesney reviewed Finance results for December 2020.</p> <p>Ms. McChesney stated that the federal government has made several changes to how provider relief funds are reported. She stipulated that the December financial report is based on current reporting guidelines and the report could change if reporting requirements change again. Ms. McChesney reported that these changes might delay the audit until reporting guidelines are finalized.</p> <ul style="list-style-type: none"> <li>• Morrow County Hospital Net Operating Loss of \$836k compared to a budgeted loss of \$130k.</li> </ul>	

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			<ul style="list-style-type: none"> <li>• Net Operating Loss YTD was \$368k on a budgeted loss of \$1.4M.</li> <li>• Net Income was \$1.2M on a budgeted loss of \$8k.</li> <li>• YTD Net Income was \$1.2M on a budgeted income of \$10k.</li> </ul> <p><b><u>Driving Factors</u></b></p> <ul style="list-style-type: none"> <li>• Increase in admissions and patient days.</li> <li>• Federal stimulus revenue recognition of \$1.02M.</li> <li>• Favorable Payer Mix: Commercial 32.7% on a budget of 31.86%, Self-pay 2.7% on a budget of 4.61%.</li> </ul> <p><b><u>Volumes</u></b></p> <p>Volume comparisons are month-to-month.</p> <ul style="list-style-type: none"> <li>• Admissions and patient days increased.</li> <li>• Joint replacements have increased surgery volumes.</li> <li>• Lab volumes increased by more than 1000</li> <li>• ED volumes have decreased, consistent with nationwide trends since the pandemic began.</li> </ul> <p><b><u>Revenue</u></b></p> <ul style="list-style-type: none"> <li>• Gross patient revenue is 91% of budgeted revenue</li> <li>• Med/Surg &amp; ICU revenue is 154% of department budgeted revenue</li> <li>• ED &amp; Urgent Care is 67% of department budgeted revenue</li> <li>• Lab revenue is 90% of department budgeted revenue</li> </ul> <p><b><u>Expenses</u></b></p> <ul style="list-style-type: none"> <li>• Expenses were \$156k unfavorable or 8.4% to budget</li> <li>• Salaries/Benefits were favorable to budget \$30k.</li> <li>• Supplies and other were unfavorable to budget \$206k</li> <li>• Depreciation &amp; amortization were unfavorable to budget \$30k</li> </ul> <p><b><u>Key Performance Indicators</u></b></p> <ul style="list-style-type: none"> <li>• Hospital Net Days in A/R increased from 24.8 to 29.5.</li> <li>• Days Cash on Hand decreased from 223.1 to 209.1 without MCH Foundation</li> <li>• Days Cash on Hand decreased from 260.7 to 232.9 with MCH Foundation.</li> <li>• ED transfer ration was unfavorable at .8:1.0</li> </ul> <p>A motion was made by Ms. Harden and seconded by Ms. Beal to approve the December 2020 financial report as presented.</p>	

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			<p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond – yes            Mr. Dreyer – yes            Ms. Harden – yes            Mr. Leader – yes            Mr. Rogers - absent            Mr. Winand – yes</p>	
	<b>January Finance &amp; Audit Minutes</b>	Mr. Winand	<p>A motion was made by Ms. Harden and seconded by Mr. Desmond to approve the January 2021 Finance &amp; Audit Committee minutes as presented.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond – yes            Mr. Dreyer –yes            Ms. Harden – yes            Mr. Leader – yes            Mr. Rogers - absent            Mr. Winand – yes</p>	
	<b>Administrative Council Report</b>	Ms. Harris	<p>Ms. Harris presented the administrative council report, stating that the hospital had unexpectedly received 200 doses of COVID vaccines which are expected to be fully administered within one week.</p>	
	<b>OhioHealth Report</b>	Ms. Herbert	<p>Ms. Herbert reported that OhioHealth is administering COVID vaccines as quickly as possible. Referring to historical patterns, she expressed concern over the potential for community complacency to create an increase in COVID cases in the future as more people are vaccinated.</p>	
	<b>Morrow-Delaware Mental Health &amp; Recovery Lease</b>	Mr. Miller	<p>Mr. Miller presented a proposal to lease hospital space to the Morrow-Delaware Mental Health &amp; Recovery Board while their offices undergo a capital improvement project.</p> <p>A motion was made by Mr. Benson and seconded by Ms. Harden to approve leasing hospital space to the Morrow-Delaware Mental Health &amp; Recovery Board per the terms in the presentation.</p>	

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			<p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond – yes            Mr. Dreyer – yes            Ms. Harden – yes            Mr. Leader – yes            Mr. Rogers - Absent            Mr. Winand –yes</p>	
6:33 p.m.	<p><b><i>Executive Session—            For the purpose of attorney-client discussions including, without limitation, those addressed by Ohio Revised Code Section 12122 (G)(7), and for the purpose of discussing appointments.</i></b></p>	Mr. Winand	<p>A motion was made by Mr. Desmond and seconded by Ms. Harden to recess for the stated purpose and go into Executive Session.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – Yes            Mr. Benson – Yes            Mr. Dreyer – Yes            Ms. Harden – Yes            Mr. Leader – Yes            Mr. Rogers – Absent            Mr. Winand – Yes</p>	
7:11 p.m.	<p><b><i>Return from Executive Session</i></b></p>	Mr. Winand	<p>A motion was made by Mr. Dreyer and seconded by Ms. Beal to return to regular session.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – Yes            Mr. Benson – Yes            Mr. Dreyer – Yes            Ms. Harden – Yes            Mr. Leader – Yes            Mr. Rogers – Absent            Mr. Winand – Yes</p>	
	<p><b><i>Discussion of Executive Session</i></b></p>	Mr. Winand	<p>A roll call vote was taken by which each Board member voted for three appointees, from the slate of candidates who have expressed interest to the Board, to the Morrow County Health Initiative Citizens Advisory Group.</p> <p>Ms. Beal – Donna Carver, Leanne Gompf, Lois Stauffer</p>	

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			<p>Mr. Benson – Andrew Wick, Kristi Bulkowski, Leanne Gompf            Mr. Desmond – Leanne Gompf, Lois Stauffer, Donna Carver            Mr. Dreyer – Donna Carver, Andrew Wick, David Steck            Ms. Harden – Donna Carver, Leanne Gompf, Lois Stauffer            Mr. Leader – Kristi Bulkowski, Donna Carver, David Steck            Mr. Rogers – Absent            Mr. Winand – Leanne Gompf, Lois Stauffer, Donna Carver</p> <p>Following a tally of the votes, a motion was made by Ms. Harden to appoint Leanne Gompf, Lois Stauffer and Donna Carver to the Morrow county Health Initiative Citizens Advisory Group.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond – yes            Mr. Dreyer – yes            Ms. Harden – yes            Mr. Leader – yes            Mr. Rogers – Absent            Mr. Winand - yes</p>	
7:23 p.m.	<b>Adjournment</b>	Mr. Winand	<p>Being no further business, a motion was made by Ms. Harden and seconded by Mr. Desmond to adjourn the meeting.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – Yes            Mr. Benson – Yes            Mr. Dreyer – Yes            Ms. Harden – Yes            Mr. Leader – Yes            Mr. Rogers – Absent            Mr. Winand – Yes</p>	

Minutes submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_

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		Brenda Harden, Secretary 	Brent Winand, Chair 