

MEETING: **Board of Trustees**  
 DATE: **May 25, 2021**  
 TIME: **6:00 p.m.**  
 LOCATION: **Hybrid: In-person with Zoom option**

**Board Members:**

- Richard Benson, Chair
- Earl Desmond, Vice Chair
- Brenda Harden, Secretary
- Carolyn Beal
- Joe Dreyer
- Jon Mason
- Ron Ragor
- Dan Rogers
- Vince Trago, Physician Healthcare Advisor

**Other Attendees**

- Tim Abraham, Guest
- Donna Carver, Guest
- Jon Christensen, Attorney
- Dr. Grant Galbraith, MD, Medical Staff President
- Le-Ann Harris, VP Patient Care Services
- Cheryl Herbert, Sr. VP Regional Operations, OhioHealth
- Conni McChesney, Controller
- CJ Miller, President & CEO
- Michael Patterson, Director of Operations
- Tim Siegfried, Guest
- Jennifer Voltz, Executive Assistant
- Andy Ware, Guest

\*additional unidentified callers

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
6:07 p.m.	<b>Call to Order</b>	Mr. Benson	Mr. Benson called the meeting to order at 6:07 p.m.	
	<b>Roll Call</b>	Ms. Voltz	Ms. Beal – present Mr. Benson – present Mr. Desmond – present Mr. Dreyer – present Ms. Harden – present Mr. Mason – present Mr. Ragor – present Mr. Rogers – present	

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
	<b>Approval of Minutes</b>	Mr. Benson	<p>The minutes of the April 27, 2021 Board of Trustees meeting were amended to change the title of Dr. Vincent Trago's appointed position from "Financial Advisor" to "Physician Healthcare Advisor" to the Board.</p> <p>A motion was made by Ms. Beal and seconded by Ms. Harden to approve the amended minutes from the April 27, 2021 Board of Trustees meeting.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond – yes            Mr. Dreyer – yes            Ms. Harden – yes            Mr. Mason – yes            Mr. Ragor – yes            Mr. Rogers -- abstained</p>	
	<b>Appointment of Mr. Ragor to Performance Improvement Committee</b>	Mr. Benson	Mr. Benson announced that he appointed Mr. Ragor to serve on the Performance Improvement Committee.	
	<b>Financial Report</b>	Ms. McChesney	<p>Ms. McChesney reviewed finance results for April 2021 and stated that it was a strong month.</p> <ul style="list-style-type: none"> <li>• Month-to-Date Net Operating Income of \$8k compared to a budgeted loss of \$139k.</li> <li>• YTD Net Operating Loss was \$680k on a budgeted loss of \$651k.</li> <li>• Month-to-Date Net Income was \$119k on a budgeted loss of \$24k</li> <li>• YTD Net Income was \$1.7M on a budgeted loss of \$191k.</li> </ul> <p><b><u>Driving Factors</u></b></p> <ul style="list-style-type: none"> <li>• Ancillary service volumes (rehab, radiology, lab) were favorable to budget</li> <li>• Gross patient revenue was favorable to budget by \$174k</li> <li>• Favorable payor mix: Commercial; 33.7% on a budget of 31.9%, self-pay; 3.3% on a budget of 4.5%</li> </ul> <p><b><u>Volumes</u></b></p> <p>Ms. McChesney explained that this year's budgets are based on 2019 data due to the negative impact of Covid during 2020.</p> <ul style="list-style-type: none"> <li>• Patient days are favorable to budget</li> </ul>	

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			<ul style="list-style-type: none"> <li>• ED &amp; Urgent Care is unfavorable to budget</li> <li>• Ancillary service volumes (rehab, radiology, lab) were favorable to budget</li> </ul> <p><b><u>Revenue</u></b></p> <ul style="list-style-type: none"> <li>• Gross patient revenue is 104.6% of budgeted revenue</li> <li>• Med/Surg &amp; ICU revenue: 85% of department budgeted revenue</li> <li>• ED &amp; Urgent care: 78% of department budgeted revenue</li> <li>• Surgery: 116% of department budgeted revenue</li> <li>• Lab: 109% of department budgeted revenue</li> <li>• Radiology: 109% of department budgeted revenue</li> </ul> <p><b><u>Expenses</u></b></p> <ul style="list-style-type: none"> <li>• Expenses were \$17k favorable or 1.0% to budget</li> <li>• Salaries/Benefits were unfavorable to budget \$44k.</li> <li>• Purchased services were favorable to budget \$3k</li> <li>• Supplies and other were unfavorable to budget \$12k</li> </ul> <p><b><u>Key Performance Indicators</u></b></p> <ul style="list-style-type: none"> <li>• Hospital Net Days in A/R increased from 26.7 to 28.6.</li> <li>• Days Cash on Hand decreased from 243.6 to 241.1 without MCH Foundation</li> <li>• Days Cash on Hand decreased from 280.6 to 277.8 with MCH Foundation.</li> <li>• ED transfers were 11% on a budget of 8%.</li> <li>•</li> </ul> <p>Ms. McChesney reported that overall surgery volume decreased in April, but surgery revenue increased as a result of the types of surgeries performed (total joint replacements). Mr. Mason and Mr. Ragor expressed gratitude for the time Ms. McChesney spent with them as members of the finance and audit committee to answer their questions about the financial reports.</p> <p>A motion was made by Ms. Harden and seconded by Mr. Mason to approve the April 2021 financial report as presented.</p> <p>The motion was approved by all in attendance.          Ms. Beal – yes          Mr. Benson – yes          Mr. Desmond – yes          Mr. Dreyer – yes          Ms. Harden – yes          Mr. Mason – yes</p>	

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			<p>Mr. Ragor – yes Mr. Rogers -- abstained</p>	
	<b>Finance Committee Minutes</b>	Mr. Desmond	<p>A motion was made by Ms. Harden and seconded by Mr. Desmond to approve the minutes of the April 21, 2021 Finance Committee meeting as presented.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes Mr. Benson – yes Mr. Desmond -- yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason– yes Mr. Ragor – yes Mr. Rogers -- abstained</p>	
	<b>Administrative Council Report</b>	Dr. Harris	<p>Dr. Harris presented the administrative council report. Dr. Harris reported that Morrow County Hospital has developed a Diversity &amp; Inclusion Council and invited board members to participate in a kick-off activity currently taking place in the hospital's lower level. She stated that, to date, hospital staff has administered 2,500 Covid vaccines.</p>	
	<b>OhioHealth Report</b>	Ms. Herbert	<p>Ms. Herbert reported a significant increase in volume across the region for hospital services, but stated that forecasting or predicting future volumes was challenging. She added that, as volumes increase, staffing has become more difficult &amp; that it is an important goal of OhioHealth for FY21 to provide resources to existing staff to help them manage burn-out and stress as a result of the Covid pandemic.</p>	
	<b>Levy Discussion &amp; Resolution</b>	Board Members & Mr. Christensen	<p>Discussion was held among board members regarding a hospital renewal levy.</p> <p>A motion was made by Mr. Dreyer and seconded by Ms. Harden to request a certificate of estimated property tax revenue from the Morrow County Auditor.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes Mr. Benson – yes Mr. Desmond -- yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason– yes Mr. Ragor – yes Mr. Rogers -- yes</p>	

**MINUTES**

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
6:47 p.m.	<p><b>Executive Session for the purpose of:</b></p> <p><b>Attorney-client discussions, including without limitation, those addressed by O.R. C. section 121.22 (G)(3)</b></p> <p><b>Trade secrets as defined by O.R.C. section 121.22 (G)(7)</b></p>	Mr. Desmond	<p>A motion was made by Mr. Mason and seconded by Mr. Dreyer to go into executive session for attorney-client discussions and to discuss trade secrets.</p> <p>The motion was approved by all in attendance and the board members entered executive session with Mr. Christensen at 6:47 p.m. The Board discussed the status of the current litigation against Cincinnati Insurance Company and the status of certain contractual undertakings.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond -- yes            Mr. Dreyer – yes            Ms. Harden – yes            Mr. Mason– yes            Mr. Ragor – yes            Mr. Rogers – yes</p>	
7:43 p.m.	<p><b>Return from Executive Session</b></p>	Mr. Benson	<p>The Board and Mr. Christensen returned to Regular Session at 7:43 p.m. There was no discussion of the executive session an action was taken.</p>	
7:43 p.m.	<p><b>Adjournment</b></p>	Mr. Benson	<p>Being no further business, a motion was made by Mr. Dreyer and seconded by Ms. Beal to adjourn the meeting at 7:43 p.m.</p> <p>The motion was approved by all in attendance.</p> <p>Ms. Beal – yes            Mr. Benson – yes            Mr. Desmond -- yes            Mr. Dreyer – yes            Ms. Harden – yes            Mr. Mason– yes            Mr. Ragor – yes            Mr. Rogers – yes</p>	

Minutes submitted by:

Approved by:

  
 Brenda Harden, Secretary

  
 Richard Benson, Chair