

MEETING: **Board of Trustees**
 DATE: **September 28, 2021**
 TIME: **6:00 p.m.**
 LOCATION: **Hybrid: In-person with Zoom option**
Room A

Board Members:

- Richard Benson, Chair
- Earl Desmond, Vice Chair
- Brenda Harden, Secretary
- Carolyn Beal
- Joe Dreyer
- Jon Mason
- Ron Ragor
- Dan Rogers
- Vince Trago, Physician Healthcare Advisor
- Eddie Lou Meimer, Parliamentarian

Other Attendees

- Tim Abraham, Guest
- Shelly Burgin, Guest
- Jon Christensen, Attorney
- Phil Ennen, Guest
- Michael Davis, Guest
- Eric Draime, Guest
- Dr. Grant Galbraith, MD, Medical Staff President
- Le-Ann Harris, VP Patient Care Services
- Cheryl Herbert, Sr. VP Regional Operations, OhioHealth
- Conni McChesney, Controller
- CJ Miller, President & CEO
- Jerome Morasko, Guest
- Michael Patterson, Director of Operations
- Tim Siegfried, Guest
- Jennifer Voltz, Executive Assistant
- Andy Ware, Guest

*additional unidentified guests

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
6:03 p.m.	Call to Order	Mr. Benson	Mr. Benson called the meeting to order at 6:03 p.m.	
	Roll Call	Ms. Voltz	Ms. Beal – present Mr. Benson – present Mr. Desmond – present Mr. Dreyer – present Ms. Harden – present Mr. Mason – present Mr. Ragor – present Mr. Rogers – present	

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	2020 Associate Engagement Survey Results	Ms. Craig	Ms. Craig presented the results of the 2020 Associate Engagement Survey.	
	2020 Physician Engagement Survey	Dr. Galbraith	Dr. Galbraith presented the results of the 2020 Physician Engagement Survey.	
	Approval of Board of Trustees Minutes, July 27, 2021 Meeting	Mr. Benson	<p>A motion was made by Ms. Beal and seconded by Ms. Harden to approve the minutes from the July 27, 2021 regular board meeting as presented</p> <p>The motion was unanimously approved.</p> <p>Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason – yes Mr. Ragor – yes Mr. Rogers – yes</p>	
	Financial Reports & Finance Committee Meeting Minutes: July & August 2021	Ms. McChesney	<p>Ms. McChesney reviewed finance results for July 2021.</p> <ul style="list-style-type: none"> • Net Operating Income of \$119k on a budgeted loss of \$147k. • YTD Net Operating Loss was \$347k on a budgeted loss of \$1.2M. • Net Income was \$234k on a budgeted loss of \$28k • YTD Net Income was \$2.4M on a budgeted loss of \$343k <p><u>Driving Factors</u></p> <ul style="list-style-type: none"> • Gross patient revenue was favorable to budget \$315k <p><u>Volumes</u></p> <ul style="list-style-type: none"> • ED and Urgent Care visits reached their highest levels since January 2020 • Ancillary service volumes (rehab, radiology, lab) remain strong • Surgery volumes favorable to budget (+11) <p><u>Revenue</u></p> <ul style="list-style-type: none"> • Gross Patient Revenue is 108% of budgeted revenue • Med/Surg & ICU revenue: 83% of department budgeted revenue • ED & Urgent Care: 90% of department budgeted revenue • Surgery: 144% of department budgeted revenue • Lab revenue: 106% of department budgeted revenue • Radiology: 113% of department budgeted revenue 	

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
	<p>August 18, 2021 Finance & Audit Committee Minutes</p>	<p>Mr. Benson</p>	<p>A motion was made by Mr. Desmond and seconded by Mr. Rogers to approve the July 2021 financial report as presented.</p> <p>The motion was unanimously approved.</p> <p>Ms. Beal – yes Mr. Benson – yes Mr. Desmond -- yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason– yes Mr. Ragor – yes Mr. Rogers – yes</p>	
		<p>Mr. Benson</p>	<p>A motion was made by Mr. Ragor and seconded by Mr. Dreyer to approve the minutes of the August 18, 2021 Finance Committee meeting as presented.</p> <p>The motion was unanimously approved.</p> <p>Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason– yes Mr. Ragor – yes Mr. Rogers -- yes</p>	
		<p>Ms. McChesney</p>	<p>Ms. McChesney reviewed finance results for August 2021.</p> <ul style="list-style-type: none"> • Net Operating Loss of \$309k on a budgeted loss of \$142k prior to levy & PPP funds • YTD Net Operating Loss was \$656k on a budgeted loss of \$1.3M. • Net Income was \$1.7k on a budgeted loss of \$23k when including levy & PPP funds • YTD Net Income was \$4.1M on a budgeted loss of \$366k <p><u>Driving Factors</u></p> <ul style="list-style-type: none"> • Gross patient revenue was favorable to budget \$86k • Recognized PPP2 loan forgiveness of \$1.9M <p><u>Volumes</u></p> <ul style="list-style-type: none"> • Admissions were on budget, at 21 • Patient days were favorable by 17 • Emergency Room visits were unfavorable by 77 	


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			<ul style="list-style-type: none"> • Urgent Care visits were unfavorable by 28 • Total surgeries were unfavorable to budget by 9 • Rehab services were favorable to budget by 334 • Radiology procedures were favorable to budget by 262 • Lab tests were favorable to budget by 663 <p>Revenue</p> <ul style="list-style-type: none"> • Gross Patient Revenue is 102% of budgeted revenue • Med/Surg & ICU revenue: 85% of department budgeted revenue • ED & Urgent Care: 87% of department budgeted revenue • Surgery: 80% of department budgeted revenue • Lab revenue: 113% of department budgeted revenue • Radiology: 113% of department budgeted revenue <p>Expenses</p> <ul style="list-style-type: none"> • Expenses were \$62% unfavorable, or 3.4% to budget • Professional fees were favorable to budget \$19k • Purchased services were unfavorable to budget \$25k • Supplies and other were unfavorable to budget \$90k <p>Key Performance Indicators</p> <ul style="list-style-type: none"> • Hospital Net Days in A/R increased from 30.1 to 30.5 • Days Cash on Hand increased from 235.9 to 273.3 without MCH Foundation • Days Cash on Hand increased from 272.3 to 273.3 with MCH Foundation • ED transfers were 9% on a budget of 8% 	
		Mr. Benson	<p>A motion was made by Mr. Mason and seconded by Mr. Ragor to approve the August 2021 financial report as presented.</p> <p>The motion was unanimously approved.</p> <p>Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason – yes Mr. Ragor – yes Mr. Rogers – yes</p> <p>A motion was made by Ms. Harden and seconded by Mr. Mason to approve the minutes of the September 15, 2021 Finance & Audit Committee Meeting as presented.</p>	


MINUTES

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
	September 15, 2021 Finance & Audit Committee Minutes	Mr. Benson	The motion was unanimously approved. Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason– yes Mr. Ragor – yes Mr. Rogers – yes	
	August 3, 2021 Medical Executive Committee Minutes	Mr. Benson	A motion was made by Ms. Beal and seconded by Mr. Rogers to approve the minutes of the August 3, 2021 Medical Executive Committee Meeting as presented. The motion was unanimously approved. Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason– yes Mr. Ragor – yes Mr. Rogers – yes	
	Administrative Council Report	Dr. Harris	Dr. Harris reported that the current positivity rate for Covid tests is 33% and that the county's vaccination rate is 38%. Dr. Cray (general surgery) and Dr. Battin (OB/GYN) will begin seeing patients at MCH soon. The community newsletter has been re-designed and was sent to approximately 11,000 county households. Another issue will be mailed during the month of October.	
7: p.m.	Executive Session for the purpose of: Attorney-client discussions, including without limitation, those addressed by O.R. C. section 121.22 (G(3))	Mr. Benson	A motion was made by Mr. Desmond and seconded by Ms. Harden to go into executive session for attorney-client discussions. The motion was approved unanimously and the board entered executive session with Mr. Christensen at 6:59 p.m. Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason– yes Mr. Ragor – yes Mr. Rogers – yes	

MINUTES

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			Mr. Dreyer – yes Ms. Harden – yes Mr. Mason – yes Mr. Ragor – yes Mr. Rogers -- yes	
8:45: p.m.	Adjournment	Mr. Benson	Being no further business, a motion was made by Mr. Desmond and seconded by Mr. Dreyer to adjourn the meeting at 8:45 p.m. The motion was unanimously approved. Ms. Beal – yes Mr. Benson – yes Mr. Desmond -- yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason – yes Mr. Ragor – yes Mr. Rogers – yes	

Minutes submitted by:  Brenda Harden, Secretary

Approved by:  Richard Benson, Chair

TIME	TOPIC	LEADER	DISCUSSION / RECOMMENDATIONS	FOLLOW-UP
7:44 p.m.	<i>Return from Executive Session</i>	Mr. Benson	<p>A motion was made by Mr. Desmond and seconded by Ms. Harden to return to regular session.</p> <p>The motion was unanimously approved and the board members returned to regular session with Mr. Christensen at 7:44 p.m.</p> <p>Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – yes Mr. Mason – yes Mr. Ragor – yes Mr. Rogers – yes</p>	
	<i>Discussion of Executive Session</i>	Mr. Benson	<p>There was no discussion of executive session.</p>	
	<i>New Business</i>	Mr. Benson	<p>Mr. Desmond inquired about conducting an RFP.</p> <p>A motion was made by Ms. Harden and seconded by Mr. Mason to conduct a SWOT analysis.</p> <p>After discussion, Ms. Harden withdrew her motion. No vote was taken.</p> <p>A motion was made by Mr. Dreyer and seconded by Mr. Desmond to conduct an RFP.</p> <p>The motion passed by a majority vote of 5 to 3: Ms. Beal – no Mr. Benson – yes Mr. Desmond – yes Mr. Dreyer – yes Ms. Harden – no Mr. Mason – no Mr. Ragor – yes Mr. Rogers – yes</p> <p>A motion was made by Mr. Desmond and seconded by Mr. Benson to authorize Mr. Benson to select candidates to serve on an RFP committee. Candidates will require board approval. The motion was unanimously approved. Ms. Beal – yes Mr. Benson – yes Mr. Desmond – yes</p>	